



158 S. Service Rd. Stoney Creek, ON.
 Phone: (905) 664-4943
 Email: info@bullivant.ca
 Web: <http://www.bullivant.ca>

Health & Safety Compliance Checklist

Name and address of your company	
Name, phone number & email address of H&S contact person	
Number of regular employees	

Please answer the following questions with an 'X' to better understand of your overall health & safety system.
 If something does not apply to your situation, please mark with 'N/A'

Regulators	Item(s) Needed to Comply	Yes	No
OHSA	Written health & safety policy – posted and reviewed annually (dated) in high worker traffic area		
Employer obligations	Health & safety program (regular updates) – easily available to workers		
	Violence & Harassment + Sexual Harassment policy posted and reviewed annually (dated)		
	Documented Basic Health & Safety Awareness Training Certificates – Workers and Supervisors – Reg. 297/13		
	Do you have a Joint Health & Safety Committee (JHSC) – for workplaces over 20 employees		
	- Or a Health & Safety Representative (HSR) – for workplaces with 6-19 employees		
	Are monthly inspections conducted? (by worker rep. of JHSC or HSR)		
	Pre-scheduled Joint Health & Safety Committee meetings (at least quarterly)		
	Reporting system and response re: JHSC inspections		
WSIA – First Aid Reg. 1101	Do you have certified first aiders?		
		Yes	No



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	Current certificates of First Aiders posted, plus names + phone/extensions at First Aid stations		
	How many First Aid stations does the company have?		
	Red Cross/St Johns' Ambulance first aid book available?		
WHMIS 2015 – GHS Reg. 860	WHMIS information inventory list + current SDS		
	WHMIS GHS 2015 Training records		
Fire Code	Fire/emergency evacuation plan		
	Fire/emergency evacuation - practice annually		
	Fire extinguisher checks/safe handling/use – where they are situated?		
Regulators	Item(s) Needed to Comply	Yes	No
Training			
	<ul style="list-style-type: none"> • JHSC Part 1 - Basic Certification Joint Health & Safety Committee members (20+ Employees) 		
*Denotes is legislated or regulated	<ul style="list-style-type: none"> • JHSC Part 2 - Workplace Specific Training (20+ Employees) • WHMIS 2015 - GHS • Worker rights and duties • First Aid/CPR (at least 1 trained worker per shift) • Lifting devices (forklift, pickers, aerial lifts, cranes, etc.) • Basic Health & Safety Awareness for Worker & Supervisor 		
	Health & Safety Representative (workplaces with 6-19 employees)		
	Fall Protection (industrial Establishments) / Working at Heights (Construction)		
	Lockout/tagout		
	Confined Space hazard awareness		
	Ladder Safety		
	Fork Lift		
		Yes	No
	Overhead Crane		



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	Personal Protection Equipment		
	Manual Material Handling		
Posted in conspicuous place accessible to workers. (Health & Safety board or Bulletin Board)	OHSA + regulations for your sector (Industrial Establishments, Health Care, Construction, etc.) Plus copies of legislation as required: Health and Safety at Work poster, Guide to Act, Form 82 – WSIB 1-2-3-4 Poster, Employment Standards Poster and Reg. 1101)		
	List of Emergency Services phone numbers (911 + Fire, Police, Ambulance, Poison Control, MOL, MOE, Utilities, Internal contact numbers in case of accident)		
	SDS book available to workers		
Due Diligence	Accurate documentation to prove the following is in place & being addressed: inspections, fire safety, PPE requirements, training, equipment inspections, first aid records, new hire training, procedures, regular evaluation of prevention processes, methods to address health & safety concerns		
	Job descriptions		
	Training or attendance records/certificates/sign in sheets		



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If you would like a BULLIVANT Health + Safety professional go through your list, please list or identify any items that you would like more information, then scan it to info@bullivant.ca

(Examples include: Policies & Procedures, Workplace Inspections, Training Requirements, Changes to legislation, etc.)

Any additional information about the company that might be relevant to help assist us in determining what it is you require?
